

No.G-12011(389)/Pr.AO/(adm)/Consultant/2023-24/ 350-52  
GOVERNMENT OF INDIA  
OFFICE OF THE DEPUTY CONTROLLER OF ACCOUNTS  
MINISTRY OF CONSUMER AFFAIRS, FOOD & PUBLIC DISTRIBUTION  
4<sup>th</sup> FLOOR, JEEVAN DEEP BUILDING  
PARLIAMENT STREET, NEW DELHI -110001  
011-43658381 / 23745402 (praoadm.fpd@gov.in)

Dated :26.05.2023

To,

Nilesh P.Patil, IAAS  
Asstt. Comptroller & Auditor General  
9, Deendayal Upadhyay Marg, New Delhi.  
Pin - 110124.

Subject :- Engagement of retired Sr. AOs/AOs as consultants for Risk Based Internal audit scheme.

Sir,

O/o Chief Controller of Accounts, Ministry of Consumer Affairs, Food & Public Distribution proposes to engage 08 retired Sr.AOs/AOs as consultants for Risk Based Internal Audit Scheme.

It is therefore kindly requested to upload the enclosed circular on C&AG website for wide publicity.

This issues with the approval of competent authority.

Vikas Singh

  
26/5/23  
Deputy Controller of Accounts  
Min. of CA&PD.

Copy to:-

- 1.PS to CCA
2. Sr.AO(adm)



No. A-11011(81)/Pr.AO (Admn)/Appointment of Consultant/2023-24 /350-52  
 Office of the Chief Controller of Accounts  
 Ministry of Consumer Affairs, Food & PD  
 Principal Accounts Office  
 1<sup>st</sup> Floor, Jeevan Tara Building  
 Parliament Street, New Delhi- 110001

Email: [praoadmn.fpd@gov.in](mailto:praoadmn.fpd@gov.in)  
 Ph. No. 011-23745402 Ext. 345-347  
 Dated: 26.05.2023

**CIRCULAR**

**Sub:** Engagement of 08 retired Audit officers (Sr. AO's/AO's) as Consultant for Risk Based Internal Audit of Schemes of Ministry of Food & PD.

Application in the prescribed format (as per Annexure) are invited from suitable candidates for engagement as consultant in M/o Consumer Affairs Food and Public Distribution, New Delhi on short-term contract basis as per details given below:

1.	Name of the Post	Consultant
2.	Name of Posts	08
3.	Period of Engagement	1 Year
4.	Job Location	Delhi
5.	Age Limit	Age limit is 64 years as on 01.05.2023
6.	Educational qualification	Graduate in any discipline
7.	Experience Required	Retired officer (AO/SrAO)
8.	Eligibility condition (as on 01.01.2023)	<ol style="list-style-type: none"> <li>1. He/she must have retired in past 4 years (i.e. after 1.1.2019)</li> <li>2. He/she must have worked on the Scheme Audit.</li> <li>3. Persons with good aptitude for the IT process shall be preferred.</li> </ol>
9.	Remuneration/ Salary	<ol style="list-style-type: none"> <li>4. The remuneration of retired government servants shall be as per the DoE Om No.3-25/2020-E.III-A dated 09/12/2020.</li> <li>5. The Transport allowance shall be fixed as per Finance Ministry OM dated No.3-25/2020-E.III-A dated 09/12/2020 and shall not be varied during the tenure of employment.</li> <li>3. A fixed monthly remuneration by deducting basic pension from the pay drawn at the time of retirement shall be paid. Other terms and condition shall be as per the above mentioned OM.</li> <li>4. No HRA shall be paid.</li> </ol>
10.	Leave	Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year may not be allowed.
11.	Role and Responsibilities	Domain knowledge and past Experience:- (a)Government Accounts and Internal Audit. (b)Risk Based Internal Audit of Schemes.
12.	Terms of Contract	The term of appointment shall be for a period of <u>One year</u> .  Note:The consultant shall sign an agreement of confidentially with the Government of India containing a clause of Ethics and Integrity.
13.	Method of Selection	After examination of Applications and CVs, the

		shortlisted candidates shall be called for interview. A selection committee shall make the final decision on the basis of performance of candidates in interview.
14.	Terms and condition	<p>1. Only retired government servants with qualification as detailed above shall be considered eligible.</p> <p>2. He/she shall not be entitled to any other allowance like HRA, CCA, accommodation, telephone etc.</p> <p>3. For official tours, the consultant shall be entitled to TA/DA as per their entitlement at the time of retirement.</p> <p>4. Incumbent shall have no right to get absorbed/regularized.</p> <p>5. The engaged persons shall not indulge or disclose to any person the information, which is confidential in nature. A non-disclosure agreement shall be signed by the consultant.</p> <p>6. The engagement can be discontinued at any time by the competent authority without assigning any reason.</p>
15.	How to Apply	<p>Application to be filled in the prescribed preform is required to be sent to</p> <p>Senior Accounts Officer (Admin) M/o Consumer Affairs Food and Public Distribution Gate no. 4, 1<sup>st</sup> floor, Jeewan Tara Building New Delhi – 110001</p> <p>No TA/DA shall be payable to attend the interview. Original documents, shall be brought by the candidate in support of eligibility at the time of interview for verification.</p> <p>The completed application should reach the above address by 09<sup>th</sup> June 2023.</p>

*Rksham*  
Accounts Officer (Admin)

Copy To

- 1)NIC, KrishiBhawan
- 2)O/o C&AG, for publication / circulation to All its units.
- 3)DAVP for publication
- 4)DOPT



**Application for the post of "CONSULTANT" on contract basis in the Ministry of Consumer Affairs, Food & PD,  
New Delhi.**

- Advertisement No. :
- 1 Name in full (in Block letters) :
- 2 Gender :
- 3 Date of Birth :
- 4 Age as on date of advertisement :
- 5 Present/ Correspondence address :
- 6 Telephone/Mobile :
- E-mail :
- 7 Permanent Address :
- 8 Educational Qualification :

Exam Passed	Name of the University	Year of Passing	Subject	Division	Percentage of marks obtained

9 Experience Details of all previous and present employment:

Name of Employer	Name of the Post	Salary Drawn	Period		Nature of Duties performed
			From	To	

- 10 Date of Retirement :
- 11 Last Pay Drawn :
- 12 Office Pay Drawn :
- 13 Any other relevant information :

**DECLARATION**

I solemnly declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect/incomplete or ineligibility being detected at any time before or after Selection/interview, my candidature is liable to be rejected and I shall be bound by the decision of the Department of Public Financial Management System.

Signature  
(Full Name of the applicant)

Place:

Date: