

Application for the post of "CONSULTANT" on contract basis in the Ministry of Environment forest and
Climate Change, New Delhi. Annexure

1. Name in full (in Block letters) :
2. Gender:
- 3 Date of Birth:
4. Age as on date of advertisement:
5. Present/Correspondence address:
6. Telephone/Mobile/ E-mail:
7. Permanent Address:
8. Educational Qualification:

| Exam Passed | Name of the University | Year of Passing | Subject | Division | Percentage of marks obtained |
|-------------|------------------------|-----------------|---------|----------|------------------------------|
| | | | | | |

9. Experience Details of all previous and present employment:

| Name of Employer | Name of the Post | Salary Drawn | Period | | Nature of Duties performed |
|------------------|------------------|--------------|--------|----|----------------------------|
| | | | From | To | |
| | | | | | |

10. Date of Retirement:
11. Last Pay Drawn:
12. Office Pay Drawn:
13. Any other relevant information:

DECLARATION

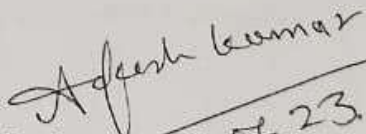
I solemnly declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect/incomplete or ineligibility being detected at any time before or after Selection/interview, my candidature is liable to be rejected and I shall be bound by the decision of the Department.

Signature
(Full Name of the applicant)

Place:

Date:

| | | |
|-----|----------------------|---|
| | | Official secret act, 1923. |
| 13. | Method of Selection | After examination of Application and CVS, The shortlisted candidates shall be called for interview. A selection committee shall make the final decision on the basis of performance of candidates in interview. |
| 14. | Terms and conditions | <ol style="list-style-type: none"> 1. Only retired government servants with qualification as detailed above shall considered eligible. 2. He /She shall not be entitled to any other allowance like HRA, CCA, accommodation, telephone etc. 3. For official tours, the consultant shall be entitled to TA/DA as per their entitlement at the time of retirement. 4. Incumbent shall have no right to get absorbed/regularized. 5. The engaged persons shall not indulge or disclose to any person the information, which is confidential in nature. A non-disclosure agreement shall be signed by the consultant. 6. The Consultant shall be expected to display utmost honesty, secrecy, sincerity and good conduct while discharging his /her duties. In case of services of Consultants found in conflict with interests of government or unsatisfactory, the engagement can be discontinued at any time by the competent authority without assigning any reason. 7. A self undertaking shall be provided by the candidate to the effect that he/she has no criminal record or criminal case in any court is pending against them. 8. Selected candidates shall provide integrity certificate from 2 references known to them. |
| 15. | How to apply | <p>Applications to be filled in the prescribed Performa either send through hard copy or emailed at prao-moefcc@gov.in onto the following address:</p> <p>Senior Accounts officer (Admin.) M/o Environment, forest and climate change 7th floor, Jal wing, Indira Paryavaran Bhawan, Jor Bagh, Lodhi road, New Delhi-110003.</p> <p>No TA/DA shall be payable to attend the interview. Original documents shall be brought by the candidate in support of eligibility at the time of interview for verification.</p> <p>The Complete application should reach the above address by 08, August 2023.</p> |


Sr. Accounts Officer (Admin.)
20.07.23

To

1. Sr.A.O.(ITD), o/o CGA for Publication on website.
2. NIC, Ministry of Environment Forest and climate change for Publication on website.
3. Sr.AO, DoPT for Publication on website.
4. Sr.AO, O/o The C&AG for publication on website.

Office of the Chief Controller of Accounts
Ministry of Environment Forest & Climate Change
Principal Accounts Office
7th Floor, Jal Wing, Indira Paryavaran Bhawan,
Jor Bagh, Ali Ganj, New delhi-110003.
Ph. 011-24695435, Fax-24695437

CIRCULAR

Dated: 20.07.2023

Sub: Engagement of 06 retired Audit/Account officers (Sr. AO's/AO's) as Consultant for Internal Audit of Ministry of Environment Forest and climate change-reg.

Application in the prescribed format (as per Annexure) are invited from suitable candidates for engagement as consultant in Olo Chief Controller of Accounts, Ministry of Environment Forest and climate change, New Delhi on short-term contract basis as per details given below:-

| | | |
|-----|--|--|
| 1. | Name of the Post | Consultant |
| 2. | Number of Posts | 06 |
| 3. | Period of Engagement | 1 year |
| 4. | Job Location | Delhi |
| 5. | Age Limit | Age limit is 64 as on 01.07.2023 |
| 6. | Educational Qualification | Graduate in any discipline |
| 7. | Experience Required | Retired officer(AO/Sr.AO) from CAG and CGA office. |
| 8. | Eligibility condition (as on 01.07.2023) | <ol style="list-style-type: none">He/she (AO/Sr. AO) must have retired in past 4 years (i.e. after 01.07.2019)He/she must have worked in the Internal AuditPersons with good aptitude for the IT process and typing shall be preferred.The retired officer must be empanelled either with O/o CGA or CAG as a consultant |
| 9. | Remuneration/ Salary | <ol style="list-style-type: none">The remuneration of retired government servants shall be as per the DOE OM No.3-25/2020-E III-A dated 09/12/2020The Transport allowance shall be fixed as per Finance Ministry OM dated No.3-25/2020-E III-A dated 09/12/2020 and shall not be varied during the tenure of employmentA fixed monthly remuneration by deducting basic pension from the pay drawn at the time of retirement shall be paid. Other terms and condition shall be as per the above mentioned OM.No HRA shall be paid. |
| 10. | Leave | Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year may not be allowed |
| 11. | Role and Responsibilities | Domain knowledge and past Experience- (1)Government Accounts and Internal Audit. |
| 12. | Terms of Contract | The term of appointment shall be for a period of One year. Note : The consultant shall sign an agreement of confidentiality with the government of India containing a clause of ethics and Integrity as per Indian |

P.No/Mofeecc/Admin/Consultant/2023-24/3375
Office of the Chief Controller of Accounts
Ministry of Environment Forest & Climate Change
Principal Accounts Office
7th Floor, Jal Wing, Indira Paryavaran Bhawan
Jor Bagh, Ali Ganj, New Delhi-110003.
Ph. 011-24695436, Fax-24695437

To

Date: 21.07.2023

The Director-NIC
O/o The C&AG
Pocket-9
Deen Dayal Upadhyaya Marg
New Delhi-110124

Sub: Publication of an advertisement on website in r/o Engagement of 06 retired Audit/Accounts Officers(Sr.AOs/AOs) as consultant for Internal Audit of Ministry of Environment Forest and Climate Change on contract basis - reg.

Sir/Madam

Please find enclosed herewith Circular and Annexure dated 21.07.2023 issued by O/o The Chief Controller Of Accounts, Principal Accounts Office, Ministry of Environment Forest and Climate Change on the subject cited above.

It is therefore requested to upload the enclosed Circular and the Annexure in the given format under the above captioned subject on 24.07.2023 on C&AG's website for wide publicity.

Encls: as mentioned above

Ajesh Kumar
107/23
Senior Accounts Officer (HQ)